



**SHOWROOM**  
1125 Nathan Lane North  
Plymouth, MN 55441  
763.225.0551

**ORDER DESK**  
1135 Nathan Lane North  
Plymouth, MN 55441  
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## JOB POSTING

**POSITION TITLE:** Yard/Warehouse Associate; entry level

**SCHEDULE:** Full-Time; 40 Hours/Week

**COMPENSATION:** \$22/hour starting

### POSITION SUMMARY

We are seeking a positive and energetic individual with the drive to learn, lead and to help facilitate daily operations at our Plymouth, MN facility. Individuals in this position will carry themselves in a professional manner and provide exceptional customer service to contractors and retail customers alike.

When you join the operations team, you will support our mission by greeting every customer with professional courtesy and ensuring a smooth flow of materials in and out of our stock yard and warehouse.

Duties include but are not limited to:

- Operating skid steers and/or forklifts to load and unload building materials
- Preparing orders for pick up or delivery (picking/packing)
- Completing required paperwork/order documentation
- Communicating with contractor and retail customers in an in-person environment
- Ensuring proper loading/unloading per customer needs and direction
- Conducting regular maintenance of the work area and equipment to maintain a clean and safe work environment
- Operating 2-way radio

This position has potential to turn into a lead opportunity.

### REQUIRED QUALIFICATIONS:

- Ability to lift/move up to 100 lbs on a regular basis
- Understanding of basic math and computer concepts
- Excellent communication and problem-solving skills
- Proven ability to work in a fast-paced environment and manage multiple priorities

### PREFERRED QUALIFICATIONS:

- OSHA forklift certification (training and certification will be provided for those without)
- Experience operating phone systems and 2-way radios
- Previous customer service, building industry, or material supply experience a plus

**WORK ENVIRONMENT** This position works in both indoor and outdoor environments. You'll stay comfortable in winter with heated equipment cabs and company-provided cold-weather gear.

### BENEFITS:

- Health insurance
- Dental insurance
- Vision insurance

- 401(k)
- Paid time off
- Employee discount
- Health Savings Account

**HOW TO APPLY:**

Visit [www.hedberghome.com/jobs/](http://www.hedberghome.com/jobs/) for postings and instructions.

**COMPANY**

This is a great opportunity to join one of the Twin Cities' leading suppliers of masonry building veneers and custom cut-stone products. Founded in 1987, the company has a long tradition of excellence supplying the landscape and building industries. Driven by the simple mission to "help our customers be more successful" our team thrives on innovation and adding maximum value to our customers.

By joining the Hedberg Home team, you'll be joining an industry leader leaving a bold mark on the industry and the region's premier building projects. Join our growing company today.